

**Minutes of the Great Ayton Parish Council meeting
held on Tuesday 3rd September 2019 at 19:00**

Present: - Cllr Ron Kirk, Cllr Angela Taylor, Cllr Tessa Snowdon, Cllr Sarah Botez, Cllr Nick Walther, Andrew Snowdon (Parish Council Clerk), Cllr Heather Moorhouse (NYCC), Cllr Richard Hudson (HDC) John Dickinson (Great Ayton Discovery Centre trustee), 1 Member of the public.

No.	Business
1	<p><u>Members of the Public invited to address the Council.</u></p> <p><u>Resident – Cooks Garden.</u> Ex-councillor John Robinson addressed the meeting to give an update regarding the Cook Family Memorial Garden. Mr Robinson was pleased to confirm that the recent edition of the ‘Current Archaeology’ magazine had published an article about the excavation of the cottage foundations and gave a copy to the Parish Council for posterity. https://www.archaeology.co.uk/articles/remains-of-cooks-cottage-recovered.htm As part of the Captain Cook Society weekend a visit would be made to the garden on 13th October and hence it was hoped that the turfing work could be completed in time. It was confirmed that John Buglass had offered archaeological support with the backfilling of the foundations as part of the preservation process.</p> <p><u>Great Ayton Discovery Centre.</u> A trustee of the Discovery Centre presented a summary of the accounts to the Parish Council by way of illustrating how the annual PC donation had been utilised in 2018/19. Broadly speaking the donation was used to cover the service and staff costs for the operation of the community facility, with other grant, charity income and reserves covering additional expenditure. The tourist information centre is now resident within the GADC and is open whenever the main facility is in operation. A summary of the GADC income and expenditure can be found on the Parish Council website http://www.great-ayton.org.uk/parish_council/council-documents/s137-donation---great-ayton-discovery-centre</p>
2	<p><u>NY Police Report.</u></p> <p>There had been 5 reports of anti-social behaviour, 4 reports of burglary (inc attempted), 1 report of criminal damage, 1 report of drugs related crime, 1 report of suspicious circumstances detailed on the NY Police report in the period 6th August to 2nd September 2019. Noted</p> <p><u>Warrant Updates:</u> It was confirmed that three warrants were executed in the preceding 6 weeks in the areas of Woodbine Close and California Court. All persons involved have been dealt with for drug related offences, more warrants are planned for the near future. Members of the public wishing to provide information or intelligence can contact Crime Stoppers anonymously on 0800 555 111 or visit Stokesley Police Station to speak with an Officer.</p> <p><u>Stokesley Farmers Market:</u> <i>Officers from Stokesley Neighbourhood Policing Team and Police Support Volunteers will be at Stokesley Farmers Market on the first Saturday of every month from 9am.</i></p> <p><u>Happy Day Event, Stokesley:</u> <i>On Saturday 5th October, Stokesley Neighbourhood Policing Team will be attending the Happy Day Event which will take place at the Children’s Play Park field on North Road at 10am. The event is a fun day to help promote our services to local residents in conjunction with many other agencies such as; NSPCC, Hambleton Hub, Police, Fire, Army, Stockton Riverside College plus many more.</i></p>

3	<p><u>NYCC & HDC Reports</u></p> <p><u>NYCC Councillor Report.</u> Cllr Heather Moorhouse reported that complaints had been received from residents with regards to inconsiderate parking on Guisborough Road near to the stone bridge due to the short length of the double yellow lines. The Parish Council agreed to support Cllr Moorhouse's request to write to NYCC Highways to ask for the lines to be extended in the hope that this would move the problem away from the junction. The green overgrowth opposite the cemetery was once again becoming unsightly and though this was an issue for NYCC to resolve, Cllr Moorhouse asked that the PC write to request permanent action be taken to improve the visual appearance of this area. It was noted that the speed limits were still in place adjacent to the sewerage works and it was hoped that the PC would enquire as to the time limit of these. Noted</p> <p><u>HDC Councillor Report.</u> Cllr Richard Hudson gave a brief report in relation to the 'local plan' for the Skottowe estate in Great Ayton. Initially the draft plan had been for more than 100 new homes and Cllr Hudson was pleased to confirm that this had been reduced to circa 30 through review. It was confirmed that the licence for 'Ponderosa' camp site on the B1292 had been suspended by the Camping & Caravan Club after receiving a letter of concern from the Parish Council. Cllr Hudson confirmed that he had written to the local MP to express concern at the gap in legislation which was allowing camping clubs to issue licences without planning consultation. Noted</p>
4	<p><u>Apologies for Absence.</u></p> <p>Cllr Judith Brown, Cllr John Fletcher</p>
5	<p><u>Declaration of Interest in items on the Agenda.</u></p> <p>Cllr Kirk declared a non-pecuniary interest in a planning matter and withdrew from debate/decision</p>
7	<p><u>Minutes of the previous meeting of the Parish Council.</u></p> <p>The minutes of the Parish Council Meeting held on Tuesday 6th August 2019 were approved and signed. Agreed.</p>
8	<p><u>Adoption of Standing Orders Regulations & Polices.</u></p> <p>Allotments Regulations & Tenancy Agreement (Draft for review 3rd Oct meeting)</p>
9	<p><u>To Consider Planning Applications Received.</u> Following discussion, it was agreed that formal response to planning applications should be as follows;</p> <p><u>Planning Items</u></p> <p>19/01614/FUL - 56 Guisborough Road Delegated decision - Proposed construction of double garage in rear garden No objections / no observations</p> <p>19/01682/FUL - 7 Whinstone View Great Delegated decision - Demolition and construction of single storey extension. No objections / no observations</p>
10	<p><u>Correspondence and Information:</u></p> <p>A request was received from NY Police for a pop-up beat surgery for 14/09 on the High Green. Agreed</p>

11 **Council Services / Working Group Reports**

Cemetery: - The Cemetery Working Group is to meet at 6pm on 10/09/18 to discuss how to enlarge the wall of remembrance or other means of affixing additional plaques in memory of departed residents. **Noted**

Wicker Soldier: - Despite having been stood down from duty it was agreed that the Wicker Soldier should remain in position on the High Green with an annual review of condition to take place unless issues arise in the meantime. **Agreed**

Cook Family Memorial Garden: - It was agreed to ask John Buglass to give his qualified opinion and possibility of supervision of backfilling of the Cook Family Cottage foundations. **Agreed**

Whitbread / Waterfall Park Memorial Bridge: - The planning, EA and other authorisations are being sought by Beaver Bridges for the replacement bridge on behalf of the Parish Council. **Noted**

Public Conveniences: - It was agreed at the Dec 18 PC meeting that the refurbishment works should be deferred until such time that works to Cook's Garden & the replacement to the Whitbread bridge have been completed. **Ongoing (B/F)**

Allotments: - It was noted that a further meeting of the Allotments Working Group Council members and the Allotment Association would take place at 18:00 on 18/09/19 in order to discuss the draft replacement of the tenancy agreement /regulations and other emerging matters. **Noted**

Village Hall: - It was noted that a meeting of the Buildings Working Group would take place at 17:30 on 19/09/19 to discuss the division of tenant/landlord maintenance responsibility to be noted as part of the peppercorn lease which is to be prepared by the Parish Council's Solicitor. **Ongoing (B/F)**

Play Park: - A meeting of the Play Park Working Group will take place following receipt of the 2019 RoSPA inspection report. **Ongoing (B/F)**

Xmas 2019: - It was confirmed that the Parish Council would like to establish a Christmas Fayre in the last weekend of November. A meeting of interested parties will take place to discuss feasibility and organisation of the event. A quote will be sought from Studio Botez for support with promotion via the Visit Great Ayton website and social media platform. **Agreed**

New cabling to allow additional Xmas lights was required ASAP. **Noted**

It was agreed that the 'Santas Sleigh' ride around the village would be supported by Cleveland Mountain Rescue and without Parish Council involvement to avoid confusion with charity collections. **Agreed**

It was confirmed that the Carols on the High Green would take place as normal and that the Clerk should contact Rev Peverell & the North Skelton Brass Band to establish a suitable date. It was confirmed that no alcoholic beverages should be sold by local establishments on the High Green as part of this event. **Agreed**

Parish Council Website: - It was previously agreed that prices / options should be sought to establish cost for replacing the current website with a more up-to-date product. The current website is circa 20 years old and though it continues to serve as a functional means of accessing information it is considered that a bespoke website would be more suited to the current needs of the Parish Council & community alike. **Ongoing (B/F)**

Great Ayton Discovery Centre: - It was agreed that the matter of the Parish Council's future donations to the Great Ayton Discovery Centre should be discussed well in advance of the 2020/21 Budget process and as such a Working Group of 3 Councillors would be established to give recommendations for the level of donation to be included as part of the PC Precept. **Agreed**

12	<p><u>Councillor's Reports</u></p> <p>Endeavour Way: - No further update.</p> <p>Brighten Up Great Ayton 'Action for pollinators' project: - Further work would take place from September. Noted</p> <p>Captain Cook Day of Sail: - Following debate it was agreed that a budget of £9 per head would be provided for lunch for invited dignitaries as part of the annual Day of Sail celebration. Agreed</p>
13	<p><u>Clerk's Report</u></p> <p>Village Hall: - A standard Law Society Lease is to be prepared for the Village Hall tenants following review of the recommendations of the Building Working Group. Ongoing (B/F)</p> <p>Yatton House: - The 21-year lease will be prepared by the Parish Council's solicitor for approval. Ongoing (B/F)</p> <p>Ex Tourist Information building: - The lease for the Ex TIC building was signed as approved by two Parish Councillors in accordance with proper procedure. Agreed</p> <p>Annual Risk Assessment A format for a suitable financial risk assessment is required for 2019/20. Ongoing (B/F)</p>
14	<p><u>Accounts Report</u></p> <p>The total payments made were £4,640.36 The total income received was £15,953.06</p>
15	<p><u>Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.</u></p> <p>N/A</p>
16	<p><u>Exclusion of the Press and Public</u> In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</p> <p>N/A</p>